

5. REPORT

Background

- 5.1 An application for a new premises licence has been made by Henry Maynard and Alay Paun in respect of Cara House Car Park. **Appendix 1**
- 5.2 **Details of the application being sought under the Premises Licence Application**
- Provision of Regulated Entertainment: Plays, Films & Performances of Dance**
Monday to Sunday 1000 to 2230 hours
- Provision of Regulated Entertainment: Provision of facilities for dancing**
Monday to Saturday 1000 to 2300 hours
Sunday 1000 to 2230 hours
- Provision of Regulated Entertainment: Live Music**
Monday to Wednesday 1000 to 2230 hours
Thursday to Sunday 1000 to 2300 hours
- Provision of Regulated Entertainment: Recorded Music**
Monday to Sunday 1000 to 2300 hours
- Supply of Alcohol**
Monday to Wednesday 1300 to 2230 hours
Thursday to Sunday 1300 to 2300 hours
- For consumption ON the premises only**
- Hours open to the public**
Monday to Sunday 1000 to 2300 hours
- 5.3 **General-all four licensing objectives**
See Appendix 1A
- 5.4 **Crime and Disorder**
See Appendix 1A
- 5.5 **Public Safety**
See Appendix 1A
- 5.4 **Public Nuisance**
See Appendix 1A
- 5.5 **Child Protection**
See Appendix 1A

6. RELEVANT REPRESENTATIONS (CONSULTATION)

Responsible authorities:

6.1 Comments of Metropolitan Police

Have made a representation to this application **Appendix 2**

6.2 Comments of Regulatory Services:

Environmental Health

Have made a representation to this application **Appendix 3**

Licensing Authority

Have made a representation to this application **Appendix 4**

Commercial Environmental Health & Trading Standards

Have not made a representation to this application

6.3 London Fire and Civil Defence Authority

Have not made a representation to this application

6.4 Planning Services

Have not made a representation to this application

6.5 Comments of Child Protection Agency or Nominee

Have not made a representation to this application

7.0 Interested Parties

Have not been received against this application

8.0 Financial Comments

The fee applicable for this application was **£100.00**.

9.0 Licensing Officer comments

This matter is brought before the LSC as the applicants have been requested by the Police and the Enforcement Response to cease licensable activity 30 minutes before the closing times specified in the application.

The applicants agreed to these conditions but on subsequently being emailed by the authority to clarify what that would mean in terms of the licence, they have said that they are not in agreement with the 30 minute conditions being imposed.

The applicants are happy to have them imposed if an additional 30 minutes was added to their licence outside of what they had applied for and has been the basis of the consultation. I have refused to do this as I have no powers under the Licensing Act 2003 to enable additional times to be added to an application outside of what has been consulted on.

- 9.1 The applicant has been advised that we would consider he has rejected those particular aspects of the representation from the Enforcement Response and the Police. The applicants are not accepting the compromise offered by the police for 10.40 finish for alcohol sales on Thursday-Sunday.
- 9.2 An operating schedule is an important part of the application form, It is required to enable applicants to provide the licensing authority with detailed information about how their premises will operate, such as opening and closing times, the types of licensable activities intended and the measures proposed to manage the business. All of this information should enable any responsible authority or interested party to assess whether the steps to be taken to promote the licensing objectives are adequate. The LSC are asked to consider the 30 minutes requested by both the Police and the Enforcement Response and if in agreement that these are appropriate conditions to include in order to uphold and promote the licensing objectives that these be imposed within the times applied for by the applicant.

APPENDIX 1 – APPLICATION

AG1089626
WK/332189



Haringey Council

Application for a premises licence to be granted under the Licensing Act 2003

(1)

Reference number:

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records

(2) **I/we** Henry Maynard & Alay Paun

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description The disused section of the carpark in front of Cara House (199 Seven Sisters RD) see attached maps	
Post town London	Postcode N5 1DH

Telephone number at premises (if any) mobile: 07714959892

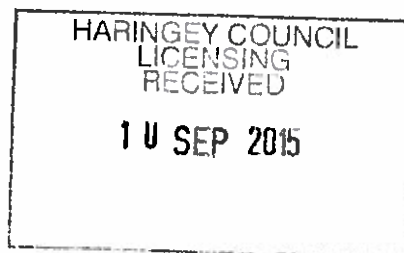
Non-domestic rateable value of premises £ N/A

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

- Please tick yes
- a) an individual or individuals* please complete section (A)
 - b) a person other than an individual*
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association, or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)

(1) Insert name and address of relevant licensing authority and its reference number (optional)
(2) Insert name(s) of applicant



- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or Please tick yes
- I am making the application pursuant to
 - a statutory function; or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname First names

I am 18 years old or over Please tick yes Date of birth

Day	Month	Year

Current postal address if different from premises address

Post town Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title
 (for example, Rev)

Surname First names

I am 18 years old or over Please tick yes
 Date of birth Day Month Year

Current postal address if different from premises address

Post town Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	Maynard Maynard & Paun
Address	02 old button factory 12 overbury rd london n15 6rh
Registered number (where applicable)	09294514
Description of applicant (for example partnership, company, unincorporated association etc.)	LTD Company
Telephone number (if any)	07714959892
E-mail address (optional)	henrymaynard@hotmail.co.uk

Part 3 - Operating Schedule

When do you want the premises licences to start?

Day	Month	Year
1 0	1 0	2 0 1 5

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note 1)

We have a 230m2 area of disused car park at the front of Cara House that has been converted for use as a community venue. The area is fenced off, and on private land. The landlord has given his full permission and a lease has been signed.

There is a bus which has been converted to house a bar and seating and an attendant 98m2 Marquee frame with an insulated tented roof and insulated wooden walls.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

--

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays			Will the performance of a play take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	
Mon	10:00	22:30	Please give further details here (please read guidance note 3) Plays to ordinarily take place inside during the hours of 19:00 - 22:30 with provision for matinees and school performances
Tue	10:00	22:30	
Wed	10:00	22:30	State any seasonal variations for performing plays (please read guidance note 4)
Thur	10:00	22:30	
Fri	10:00	22:30	Non-standard timings. Where you intend to use the premises for the performance of plays at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	10:00	22:30	
Sun	10:00	22:30	

B

Films			Will the exhibition of films take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	
Mon	10:00	22:30	Please give further details here (please read guidance note 3) screenings to ordinarily take place inside during the hours of 19:00 - 22:30 with provision for matinees and school showings
Tue	10:00	22:30	
Wed	10:00	22:30	State any seasonal variations for the exhibition of films (please read guidance note 4)
Thur	10:00	22:30	
Fri	10:00	22:30	Non-standard timings. Where you intend to use the premises for the exhibition of films at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	10:00	22:30	
Sun	10:00	22:30	

C

Indoor sporting events			Please give further details here (please read guidance note 3)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments			Will the boxing or wrestling entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

G

Performances of dance Standard days and timings <small>(please read guidance note 6)</small>			Will the performance of dance take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	
Mon	10:00	22:30	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Tue	10:00	22:30	Please give further details here <small>(please read guidance note 3)</small> Dance to ordinarily take place inside during the hours of 19:00 - 22:30 with provision for matinees and school performances
Wed	10:00	22:30	State any seasonal variations for the performance of dance <small>(please read guidance note 4)</small>
Thur	10:00	22:30	
Fn	10:00	22:30	Non-standard timings. Where you intend to use the premises for the performance of dance entertainment at different times from those listed in the column on the left, please list <small>(please read guidance note 5)</small>
Sat	10:00	22:30	
Sun	10:00	22:30	

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings <small>(please read guidance note 6)</small>			Please give a description of the type of entertainment you will be providing
Day	Start	Finish	
Mon			Will this entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Tue			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Wed			Please give further details here <small>(please read guidance note 3)</small>
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) <small>(please read guidance note 4)</small>
Fri			Non-standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times from those listed in the column on the left, please list <small>(please read guidance note 5)</small>
Sat			
Sun			

Provision of facilities for making music			Please give a description of the facilities for making music you will be providing
Standard days and timings (please read guidance note 5)			
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2) Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)
Thur			
Fri			Non-standard timings. Where you intend to use the premises for provision of facilities for making music at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

J

Provision of facilities for dancing			Please give a description of the facilities for dancing you will be providing
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Will the facilities for dancing be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2) Indoors <input checked="" type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon	10:00	23:00	social dancing inside Please give further details here (please read guidance note 3) social dancing to music, including but not limited to, Folk, swing, bands and DJs
Tue	10:00	23:00	
Wed	10:00	23:00	State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur	10:00	23:00	
Fri	10:00	23:00	Non-standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times from those listed in the column of the left, please list (please read guidance note 5)
Sat	10:00	23:00	
Sun	10:00	22:30	

K

Provision of facilities for entertainment of a similar description to that falling within I or J			Please give a description of the type of entertainment facility you will be providing
Standard days and timings (please read guidance note 6)			Will the entertainment facility be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

L

Late night refreshment			Will the provision of late night refreshment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

M

Supply of alcohol			Will the sale of alcohol be for consumption - please tick box <input checked="" type="checkbox"/> (please read guidance note 7)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	On the premises <input checked="" type="checkbox"/> Off the premises <input type="checkbox"/> Both <input type="checkbox"/>
Mon	13:00	22:30	State any seasonal variations for the supply of alcohol (please read guidance note 4)
Tue	13:00	22:30	
Wed	13:00	22:30	
Thur	13:00	23:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri	13:00	23:00	
Sat	12:00	23:00	
Sun	12:00	23:00	

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name **Henry Maynard**
 Address **02 Old Button Factory**
12 Overbury rd,
London
 Postcode **N15 6RH**
 Personal Licence number (if known) **LN/000014533**
 Issuing licensing authority (if known) **Haringey**

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public			State any seasonal variations (please read guidance note 4)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	
Mon	10:00	23:00	
Tue	10:00	23:00	
Wed	10:00	23:00	
Thur	10:00	23:00	Non-standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri	10:00	23:00	
Sat	10:00	23:00	
Sun	10:00	23:00	

P Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d, e) (please read guidance note 9)

see attached document

b) The prevention of crime and disorder

see attached document

c) Public safety

see attached document

d) The prevention of public nuisance

see attached document

e) The protection of children from harm

see attached document

CHECKLIST:

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable MYSELF
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

Please tick ✓

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 - Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (Please read guidance note 11)
If signing on behalf of the applicant please state in what capacity.

Signature



Date

04/09/15

Capacity

MANAGING DIRECTOR

For joint applications signature of 2nd applicant, 2nd applicant's solicitor or other authorised agent.
(Please read guidance note 12)

If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Post town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)



Haringey Council

Consent of individual to being specified as premises supervisor

Reference number:

I [full name of prospective premises supervisor]

Henry Maynard

of [home address of prospective premises supervisor]

02 old button factory
12 overbury rd
London
N15 6RH

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

[type of application]

Sale of Alcohol and regulated entertainment

by

[name of applicant]

Maynard, Maynard & Paun

relating to a premises licence

[number of existing licence, if any]

for

[name and address of premises to which the application relates]

The Omnitorium
In front of Cara House
Eade rd
N1 6DH

and any premises licence to be granted or varied in respect of this application made by

[name of applicant]

Henry Maynard

concerning the supply of alcohol at

[name and address of premises to which application relates]

The Omnitorium
In front of Cara House
Eade rd
N1 6DH

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number LN/000014533
[insert personal licence number, if any]

Personal licence issuing authority
[insert name and address and telephone number of personal licence issuing authority, if any]

Haringey
Alexandra house
Level 6
10 station rd
wood green
N22 7TR

Signed



Name (please print)

Date

HC Maynard
04/09/15

APPENDIX 1A –OPERATING SCHEDULE

Illustrious Omnitorium

Promoting the Licensing Objectives

As a responsible business we are aware of and dedicated to ensuring that our premises will promote and uphold the licensing objectives, to ensure this we have created this document in order to lay out our plans for doing so.

Crime and Disorder

General Crime and Disorder

An appropriate level of SIA qualified security will be on site during evening opening hours and present at events that draw more than 70 persons.

We will actively pursue a partnership with the local police.

Refuse entry to known 'trouble-makers' and criminals

Risk Assessments will be completed.

Violence and Antisocial Behaviour

Staff will be conversant in conflict management and resolution techniques

No glass drinking vessels

Adequate lighting

Avoidance of overcrowding

Effective supervision

Clear routes into and out of the premises

Refusal of sales to drunk people

Responsible alcohol retailing and promotions

Drugs

Zero tolerance policy with relevant signage

Staff training
Co-ordination with police

Unauthorised Licensable Activities

Staff training

Effective designated premises supervisor

Keeping up to date with changes in the licensing laws

Fraud

Bank note checking

Chip and Pin card readers

Drink driving

Information available on public transport and local taxi numbers

Good range of non-alcoholic drinks

Public Nuisance

Noise

Vigilance on the decibel levels inside the premises and at the three locations marked A,B and C on the 'Omnibus site plan'

Instillation of sound baffles in the walls of the tent structure

Noise from outside drinking

Polite notices on and off the premises

Staff supervision

Controls on disorder and drunken people outside

Noise from people arriving and leaving

Notices

SIA door supervisors when appropriate

Dispersal policy encouraging people to leave slowly, raising the light within the premises and lowering the level of any music

Smells

Waste stored in suitable containers and collected regularly

Pests

Maintain excellent levels of food hygiene and cleanliness

Waste disposal in secure containers

Refuse and litter

Litter and ash bins provided and emptied regularly

Clear up outside of premises at the end of any session

Regular waste collection

Prevention of drinking vessels leaving the premises

Public Safety

Fire Safety

Fire exits clearly identified and free from obstruction

Comprehensive fire evacuation policy

Fire risk assessment completed and reviewed regularly

Fire safety signage

Relevant training for all staff

Documented capacity limits

First Aid

Training for employees

Accident report book

Fit for purpose first aid kits

Electrical Safety

PAT testing

Accident, Injuries, Trips and Slips

No glass drinking vessels

Warning signs and white edging of hazards

Adequate lighting

Suitable flooring

Gas cylinders

Regular maintenance

Food Hygiene

Training

Regular cleaning schedules

Pest control

Chemicals

Maintenance of equipment

Safe storage

Implementation of COSHH procedures

Provision of Personal Protective Equipment where necessary

Business Activities

Risk assessments

General safety

SIA door supervisors

Health and safety policy

Pre-opening checks

Regular patrols

Appropriate warning signs

Induction training

Protection of Children from Harm

Underage Drinking

Challenge 21 policy

Acceptable ID restricted

Staff training

SIA door staff where applicable

Exposure to Alcohol

Restrict hours when children can remain on the premises

General

Refusals Book

Training for front-line staff

APPENDIX 2 – METROPOLITAN POLICE REPRESENTATION



**METROPOLITAN
POLICE**

Working together for a safer London

POLICE REPRESENTATION

Name and address of premises:

Car Park in front of Cara House, 199 Seven Sisters Road N15

Type of Application: New Premises Licence

I wish to make representation on the following:

- Prevention of crime and disorder

If this application were granted in full or part, I would recommend the following alterations be made to the licence conditions. I also suggest that additional conditions be attached to the licence, as set out below, to further promote the licensing objectives.

	Current Conditions	Recommendation
1	CCTV System.	<p>A digital CCTV system to be installed in the premises.</p> <p>Cameras must be sited to observe the entrance doors from the inside and outside.</p> <p>Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.</p> <p>Cameras must be sited to cover all areas to which the public have access including any outside smoking areas.</p> <p>Provide a linked record of the date, time of any image.</p> <p>Provide good quality images - colour during opening times.</p>

		<p>Have a monitor to review images and recorded quality.</p> <p>Be regularly maintained to ensure continuous quality of image capture and retention.</p> <p>Member of staff trained in operating CCTV on premises during time venue open to the public.</p> <p>Digital images must be kept for 31 days. The equipment must have a suitable export method, e.g. CD/DVD writer so that Police can make an evidential copy of the data they require. Copies must be available within a reasonable time to Police on request.</p>
2	<p>Venue has applied for alcohol sales hour to be the same as hours open to the public.</p>	<p>It is policy in Haringey for venues to stop serving alcohol 30 minutes before venue closed to the public to allow a cooling down drinking up period.</p>

Matt Arkle

Licensing Officer Haringey Police

Tel: 020 3276 0150

Matthew.Arkle@Met.Police.UK

09th September 2015

**APPENDIX 3 – ENVIROMENTAL HEALTH- ENFORCEMENT RESPONSE
REPRESENTATION**

Anderson Chanel

From: Tamba Lamin
Sent: 04 October 2015 04:58
To: alay paun; Licensing
Cc: Pearce Derek
Subject: RE: APPLICATION FOR A NEW PREMISES LICENCE - Carpark infront of Cara House, 199 Seven Sisters Road, N15 1DH (WK/332189)

Categories: Purple Category

Hi Alay,

Thank you for the meeting at 17:00 on 03 Oct 2015 at your premises – 199 Seven Sisters Rd/Eade Rd.

Please have a look at my representations below and liaise with my colleague Derek as I would not be in until Thursday. Please feel free to point out any areas of disagreement/agreement.

We agreed the following:

Licensing Consultation

To: Licensing Officer

From: Enforcement Response Officer (Noise)

Name of Officer preparing representation: Lamin Tamba

cc: Team Leader Enforcement Response, Derek Pearce

Our Reference: WK/000332189

Date: 4th October 2015

Premises: Cara House Car Park, 339 Seven Sisters Road, Tottenham, London, N15 6RD

Type of application: New

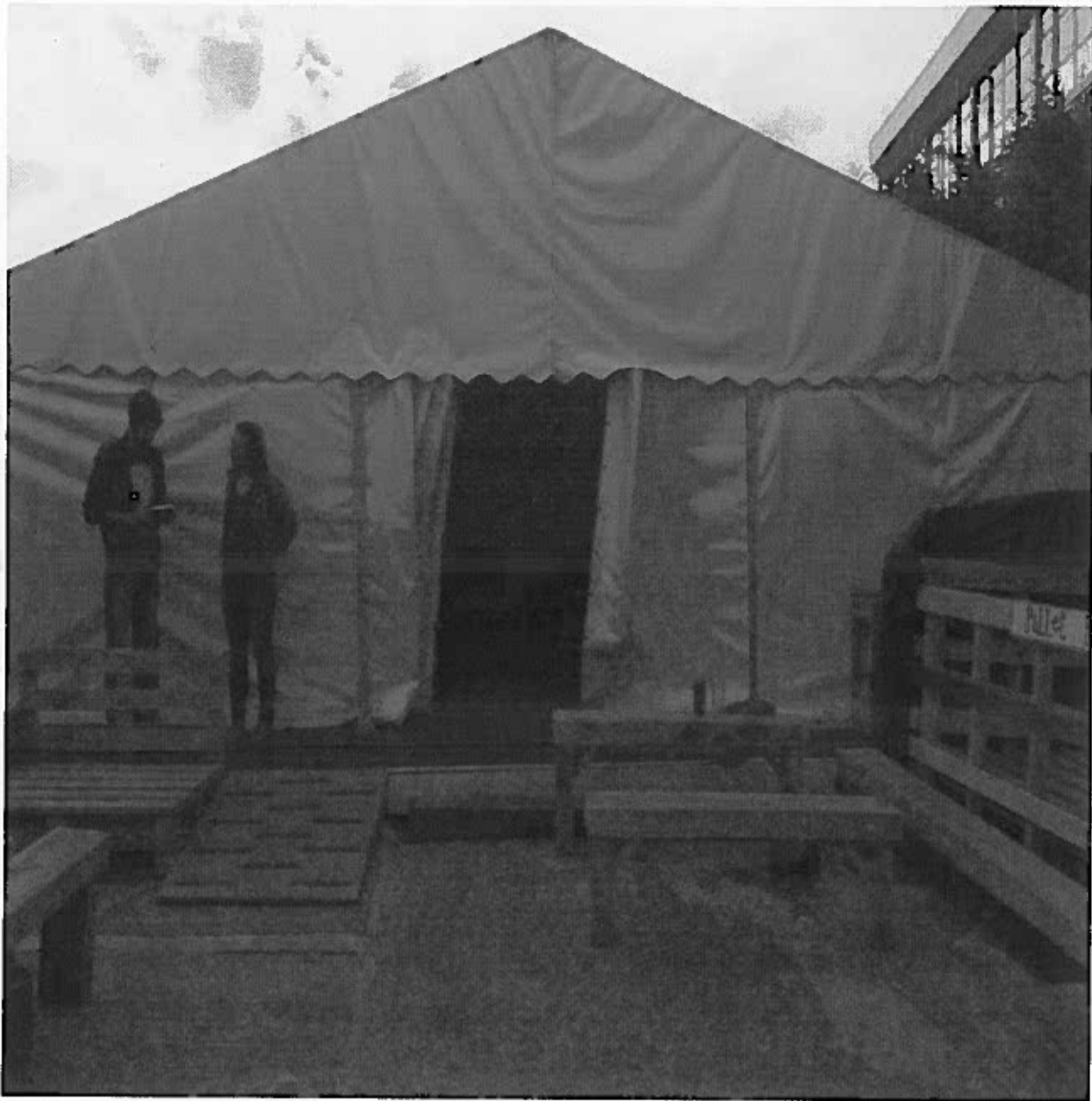
I would like to confirm that I have considered the above proposal with regard to the prevention of public nuisance on behalf of the Enforcement Response (Noise) Team. Having inspected the premises and discussed the application with the applicant I would like to make representations to the Application

The operating schedule does not address the prevention of public nuisance from:

- airborne entertainment noise
- Structure borne noise or vibrations from entertainment
- Noise generated by patrons in external areas of the premises
- Noise generated from patrons queuing to enter
- Noise from patrons exiting the premises
- Noise generated from deliveries
- Noise generated from refuse collections
- Noise from plant and machinery

The proposed operating hours until 23:00 are appropriate despite close proximity of residential dwellings.

Supporting Information



There is no history of complaint against this premises

Operating hours

That the premises closes no later than 23;00 as agreed with the complainant

That regulated entertainment ceases at 22:30.

Reason: To ensure that there is no noise breakout as patrons depart the premises

Prevention of nuisance from noise / vibration

All doors and windows will remain closed during the licensed regulated entertainment activities. The entrance door will be fitted with a self-closing device and staff required to ensure that it is not propped open. A member of staff shall be made responsible to ensure the door is opened for as brief a period as possible. Where necessary adequate and suitable mechanical ventilation should be provided to public areas

Entry to the premises will be restricted to the Eade Road Entrance only, whilst the premises is being used for regulated entertainment licensed activity

Entrance/exit from the premises whilst regulated entertainment licensable activities are ongoing shall be via a lobbied door to minimise noise breakout.

The regulated entertainment licensable activity shall conclude 30 minutes before the premises is due to close to prevent excessive noise breakout as the premises empties

Sound limits

The licensee agreed to ensure that no music played in the licensed premises is audible at or within the site boundary of any residential property

All regulated entertainment amplified activity will utilise the in-house amplification system, the maximum output of which is controlled by the duty manager

The level of amplified regulated entertainment shall be controlled by means of a limiting device to which the applicant has agreed to have levels approved by us once the superstructure is completed in terms of construction. The sound levels have to be agreed with the licensing authority. It will be a responsibility of the Premises Licence holder to request assistance, in writing and to ensure that the limiter is working effectively.

Outside Areas

No music will be played in, or for the benefit of patrons in external areas of the premises

No form of loudspeaker or sound amplification equipment is to be sited on or near the exterior premises or in or near any foyer, doorway, window or opening to the premises

Signs shall be displayed in the external areas/on the frontage requesting patrons to recognise the residential nature of the area and conduct their behaviour accordingly. The management must reserve the right to ask patrons to move inside the premises or leave if it is felt that they could be disturbing neighbours

Only patrons seated at tables will be permitted in the beer garden

The external area /frontage will be closed and patrons requested to come inside the main structure of the premises at 21:30, as agreed by the *applicant*

Deliveries and collections.

Deliveries and collections associated with the premises will be arranged between the hours 08:00 and 18:30, Mon-Sat only, so as to minimise the disturbance caused to the neighbours

Glasses will be collected from the external area at the beginning of the day rather than at closing time when neighbours in close proximity might be unduly disturbed

Empty bottles and non-degradable refuse will remain in the premises at the end of trading hours and taken out to the refuse point at the start of the working day rather than at the end of trading when neighbours might be unduly disturbed

Plant and machinery

All plant and machinery is correctly maintained and regularly serviced to ensure that it is operating efficiently and with minimal disturbance to neighbours arising from noise

Dealing with complaints

A complaints book will be held on the premises to record details of any complaints received from neighbours. The information is to include, where disclosed, the complainant's name, location, date time and subsequent remedial action undertaken. This record must be made available at all times for inspection by council officers

Regular liaison meetings will be held where specifically requested by residents to enable neighbours to raise concerns about any aspect of the licensed activities

Patrons entering/exiting premises.

There will be no queuing outside the premises.

Where people queue to enter the premises a licensed door supervisor shall supervise and ensure the potential patrons behave in an acceptable manner

Signs should be displayed requesting patrons to respect the neighbours and behave in a courteous manner

Door supervisors

Door supervisors will be required at this premises if temporary events or any other events are to held at the premises beyond 23:00, or if crowds of more than 499 are expected or held at any time of the day at the premises.

When the premises turn out, a licensed door supervisor shall supervise patrons and ensure they leave in a prompt and courteous manner, respecting the neighbours.

A licensed door supervisor will be positioned on the exit door to ensure, as far as reasonably practical, that patrons do not leave with drinks.

A licensed door supervisor will patrol the curtilage of the premises to prevent patrons urinating in public areas in the vicinity of the premises.

Prevention of nuisance from litter

Adequate receptacles for use by patrons will be provided. The positioning of the receptacles will be agreed with the licensing officer

Prevention of Nuisance from Odour

All ventilation and extraction systems shall be correctly maintained and regularly serviced to ensure that it is operating efficiently and with minimal disturbance to neighbours arising from odour.

Prevention of nuisance from light

Illuminated external signage shall be switched off when the premises is closed

Security lights will be positioned to minimise light intrusion to nearby residential premises

**APPENDIX 4 – ENVIROMENTAL HEALTH- LICENSING AUTHORITY
REPRESENTATION**

Anderson Chanel

Subject: FW: In response to proposed premises licence conditions - omnibus

From: Barrett Daliah **On Behalf Of** Licensing
Sent: 05 October 2015 12:16
To: 'Henry Maynard'; Licensing
Cc: alay paun; alay paun
Subject: RE: In response to proposed premises licence conditions - omnibus

Hello Henry

I think you have misunderstood the condition it is not requiring that SIA are there every day, it just requires that on each day when door supervisors are used that they are signed in and out of the incident book/register.

May be we can reword to say that the need for door supervisors will be risk assessed for each event?

Regards
Daliah

Daliah Barrett
Licensing Team Leader



Haringey Council
6th Floor, 10 Station Road, London, N22 7TR

T. 020 8489 8232
M. 07870 154 126
daliah.barrett@haringey.gov.uk

www.haringey.gov.uk
[twitter@haringeycouncil](https://twitter.com/haringeycouncil)
facebook.com/haringeycouncil

Please consider the environment before printing this email.

From: Henry Maynard [<mailto:henrymaynard@hotmail.co.uk>]
Sent: 05 October 2015 08:39
To: Licensing
Cc: alay paun; alay paun
Subject: In response to proposed premises licence conditions - omnibus

Dear Ms Barrett

Many thanks for your correspondence concerning the conditions that the council would like to apply to our premises license application.

I am Mr Henry Maynard, one of the three shareholders and managers of the proposed premises and I am also the designated supervisor.

Both myself and Mr. Paun are personal license holders and have worked in the event, theatre and alcohol retail sectors for a combined 30+ years, your conditions on the whole seem very reasonable and we are more than happy to acquiesce on most points.

There are a couple of points that I feel could be clarified in order that we fulfil our responsibilities whilst not causing the effective running of the business to suffer.

I shall address each point in turn in order that we are comprehensive and do not miss anything.

'The premises licence holder [designated premises supervisor] shall ensure that on each day that door supervisors are engaged for duty at the premises, their details (names and licence numbers) are recorded in an appropriate book kept at the premises.'

We do not feel that a SIA approved security guard will be necessary at all times and suspect that this is outside of what would be considered normal for any other venue of a similar nature. The primary use of the space is as a Theater, for small social gatherings and for arts use, exhibitions, yoga, dance, folk music, occasionally markets and fairs. I know of few theatres where an SIA approved security member is required as a condition on the license, likewise other community arts spaces.

I am assured that there is no such condition on the license for 'new river studios' a business of a similar nature in close proximity to our own venture.

Our project is not for profit and is a platform for the community, we hope to engage local schools and drama societies in addition to the local communities, indeed we are currently considering applying for charity status.

We are aware that for larger events such as live music events and celebrations that there is a need for security. We have demonstrated a responsible approach to this with our various TEN applications, for example the festival that we held in May had 300 attendees and therefore we hired two SIA approved security guards in addition to our own members of staff. Our ceilidh was a smaller affair with 70 in attendance and therefore we hired a single security guard. Those events were far more likely to attract passing trade and interest, in addition those attending were likely to drink higher quantities than those attending a play or poetry reading.

We want the council and the police to be convinced that we are responsible, conscientious and aware of the benefits of strategic use of security however a blanket requirement seems overzealous in this instance.

Therefore we request that this condition be removed on the understanding that we will certainly hire SIA door staff where appropriate for those events that are larger in scope. The license numbers and other details will be logged for inspection.

Events such as but not limited to theatrical performance, folk, poetry, dance, and small social gatherings shall be assessed on a case by case basis.

All ticketed events will have a box office staff member trained in hostility management on the door and sufficient staff members will always be hired even at events without SIA approved security.

Special consideration will be given to those nights on which events might be considered to draw crowds that may wish to drink alcohol in larger quantities such as live music events or 'parties'.

We hope that you will trust our judgement on these cases considering our vast experience in the industry and we are keen to liaise with both the council and the police in order that the license objectives are upheld and encouraged.

The premises licence holder [designated premises supervisor] shall also keep an incident book. The record book and incident book must be available for inspection by the police or an authorised officer at all times when the premises are open.

This is certainly fair and acceptable

No glass drinking vessels or glass bottles shall be permitted in the licensed area.

I would like to add to this stipulation and propose;

'No glass drinking vessels or glass bottles shall be permitted for use by the public in the licensed area.'

Bottles of beer cider and wine will be kept as stock behind the bar but decanted into plastic at the point of sale

No patrons shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.

Alcoholic drinks will only be sold or supplied for consumption on the premises

The premises licence holder and designated premises supervisor shall ensure that there are effective management arrangements in place to enable them to know how many persons there are in the premises at all times when the premises are open for a licensable activity.

The premises licence holder and designated premises supervisor shall not advertise, promote or supply alcohol in such a way that is intended or likely to encourage persons to consume alcohol to an excessive extent.

A conspicuous notice shall be displayed on or immediately outside the premises adjacent to the entrance to the premises which gives details of times when the premises are permitted to be open for any licensable activity.

Suitably phrased, clear and conspicuous notices shall be displayed near the entrance to the premises and in other appropriate locations such as sanitary conveniences

These conditions are fair and expected

A CCTV system shall be designed, installed and maintained in proper working order, to the satisfaction of the Licensing Authority and in consultation with the police. Such a system shall: -

- ensure coverage of all entrances and exits to the licensed premises internally and externally;*

Given the unique nature of our premises this may not be possible quite as imagined. The entrances and exits internally are interchangeable depending on the event in question, we suggest instead that the CCTV be comprehensive to the satisfaction of the council and police and cover the main entrances.

- ensure coverage of such other areas as may be required by the Licensing Authority and Police;*
- provide continuous recording facilities for each camera to a good standard of clarity. Such recordings shall be retained (on tape or otherwise) for a period of (specify minimum period), and shall be supplied to the Licensing Authority or a police constable on request; and*
- be in operation at all times the premises are in use.*

We look forward to consultation and advice from the police with regard to the siting of such CCTV.

Conditions - relating to public safety

When people with disabilities are present, adequate arrangements shall exist to enable their safe evacuation in the event of an emergency. Staff shall be aware of disabilities and react according to a pre-determined plan.

People with disabilities on the premises shall be made aware of the arrangements in place to enable their safe evacuation in the event of an emergency.

All escape routes and exits shall be kept unobstructed, in good order with non-slippery and even surfaces, free of trip hazards and clearly identified.

All exit doors whenever the premises are occupied, shall be easily openable in the case of an emergency, without the use of a key, card, code or similar means.

All exit doors shall be regularly checked to ensure that they function satisfactorily and a record of the checks shall be kept on the premises.

Any removable security fastenings shall be removed whenever the premises are open to the public or occupied by staff.

All fire doors shall be maintained effectively self closing and shall not be held open other than by approved devices

Safety checks shall be carried out before the admission of the public. These shall correspond with the risk assessment and the conditions of the licence. Details of all safety checks shall be kept in a logbook.

In the absence of adequate daylight, the lighting in any area accessible to the public, members or guests shall be fully operational when they are present.

Fire safety signs shall be adequately illuminated.

Attendants will be in use when there is a play or show taking place.

In no circumstances shall anyone be permitted to –

- sit in any gangway; or*
- stand or sit in front of any exit;*

Any special effects or mechanical installation shall be arranged and stored to minimise any risk to the safety of the audience, the performers and staff.

All special effects shall be tested before the performance in respect of audience safety and to ensure that there is sufficient ventilation and extraction to prevent initiation of fire protection equipment. Special effects include:

- dry ice machines and cryogenic fog;*
- smoke machines and fog generators;*
- pyrotechnics, including fireworks;*

- *real flame;*
- *firearms;*
- *motor vehicles;*
- *strobe lighting;*
- *lasers (see HSE Guide The Radiation Safety of lasers used for display purposes [HS(G)95];*
- *explosives and highly flammable substances.*

In the case of any other special effects with safety implications prior notification shall be given in writing to the Licensing Authority at least 10 days before the event with details as to their use to enable the authority to consider if further inspection by the Fire Authority is necessary. It may be required that staff trained in fire prevention and extinction be present during any such performance.

The Designated Premises Supervisor or appropriately trained, nominated individual must ensure that excessive noise does not come from the premises, such as to cause people in the neighbourhood to be unreasonably disturbed.

The premises licence holder shall ensure that all staff employed to supervise children have been the subject of an "enhanced" Criminal Records Bureau check and no convictions or other information is disclosed therein that would make them unsuitable to supervise children.

Once again we find no issue with any of these conditions.

Mr Paun and I look forward to receiving your consideration of the points that we have raised.

Yours Sincerely,

Henry Maynard

Artistic Director Flabbergast Theatre
Actor

Mob: 07714959892
www.flabbergasttheatre.co.uk

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